



David A. Olson, M.D.
Board Certified Neurologist

Name: _____ Date of Birth: _____

Address: _____

Primary Phone: _____ Secondary or Cell Phone: _____

Email Address: _____

Primary Insurance Name: _____ Member ID: _____

Secondary Insurance Name: _____ Member ID: _____

Policy Changes Effective January 2022

- Our office will assist with completing forms for FMLA and Short/Long Term Disability. Please allow 30 business days for completion. A payment of \$200 is required prior to the release or fax of the completed forms. The following is required for FMLA paperwork: work description and detailed absence period.
- If you are unable to keep your appointment and do not provide the office with 24 hours advance notice prior to your visit time, you may be subject to a \$35.00 No Show fee for follow-up appointments and \$100.00 for EMG/NCV diagnostic testing. We no longer administer Botox injections in this office.
- If you have Power of Attorney for a patient, we must have certified paperwork.
- MRI and Lab results take up to 3-5 business days once completed by diagnostic center.
- Scheduling of MRI may take up to 5 business days.

*If you have any questions, our staff will be glad to assist you in finding the answers.

Thank you,

Dekalb Neurology Group, LLC

Dekalb Neurology Group, LLC
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